

# HIGHWAYS ADVISORY COMMITTEE SUPPLEMENTARY AGENDA

#### 20 September 2011

The following reports are attached for consideration and are submitted with the agreement of the Chairman as an urgent matter pursuant to Section 100B (4) of the Local Government Act 1972

#### **AGENDA ITEMS**

6 ATLANTA BOULEVARD KISS & RIDE PARKING BAY (Pages 1 - 8)

Outcome of Public Consultation – Report now attached

**7 GIDEA PARK CONTROLLED PARKING ZONE REVIEW** (Pages 9 - 24)

Further proposals – Report now attached

Ian Buckmaster Committee Administration & Member Support Manager

### Agenda Item 6



# HIGHWAYS ADVISORY COMMITTEE

20 September 2011

Subject Heading:	ATLANTA BOULEVARD "KISS & RIDE"
	PARKING BAY
	Outcome of Public Consultation
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The subject matter of this report deals with the following Council Objectives

Clean, safe and green borough	[X]
Excellence in education and learning	[]
Opportunities for all through economic, social and cultural activity	[]
Value and enhance the life of every individual	[X]
High customer satisfaction and a stable council tax	
•	[X

**SUMMARY** 

This report sets out the responses to a public consultation for a proposed "Kiss & Ride" parking facility in Atlanta Boulevard to serve Romford Station. This report recommends that the scheme be implemented.

The scheme is within the **Romford Town** ward.

#### RECOMMENDATIONS

- 1. That the Committee having considered the representations recommends to the Cabinet Member for Community Empowerment that the scheme be implemented as shown on Drawings B0928800/Atlanta Boulevard/1A Rev 2 and B0928800/DFT Approval/Sign 2 Rev 1a.
- 2. That it be noted that the estimated cost of £1,000 for implementation will be met from the Council's 2011/12 revenue budget for Minor Parking Schemes.

#### REPORT DETAIL

#### 1.0 Background

- 1.1 At its meeting of 15<sup>th</sup> July 2008, the former Romford Area Committee received a report for substantial improvements to the area around Romford Station. An aspect of the scheme was to provide a "kiss & ride" parking facility in Atlanta Boulevard so that people could be dropped off or picked up at Romford Station. The proposal was agreed in principle and subject to public consultation.
- 1.2 A "kiss & ride" parking bay is not currently a standard layout defined by Regulations and therefore special authorisation from the Department for Transport is required on a site by site basis.
- 1.3 The bay effectively limits stopping by anyone, except for the permitted times and therefore removes the potential issue associated with an "ordinary" parking bay in that blue badge holders may park for an unlimited time and without charge.
- 1.4 Staff were of the view that Atlanta Boulevard would be an attractive place for long-term parking by blue badge holders and therefore a specially authorised bay was required to limit access.
- 1.5 The bulk of the improvement works to the area around the station were delivered during 2009/10 and 2010/11, but a decision on the "kiss & ride" was outstanding, pending a decision by DfT.
- 1.6 The DfT subsequently authorised a scheme which would allow stopping for 5 minutes for the purposes of dropping off and picking up which is shown on Drawings B0928800/Atlanta Boulevard/1A Rev 2 and B0928800/DFT Approval/Sign 2 Rev 1a.

1.4 The proposals were publicly advertised, along with site notices on 5<sup>th</sup> August 2011, with a closing date for representations being 26<sup>th</sup> August 2011. Statutory consultees were also consulted.

#### 2.0 Outcome of Public Consultation

2.1 By the close of the consultation, no responses had been received.

#### 3.0 Staff Comments

3.1 The "kiss and ride" facility forms part of the wider Romford Station scheme and will assist people in picking up and dropping off passengers lawfully and close to the station. No representations have been received and therefore Staff recommend the scheme be implemented.

#### **IMPLICATIONS AND RISKS**

#### Financial implications and risks:

The estimated cost of £1,000 can be met from the Council's 2011/12 revenue budget for Minor Parking Schemes.

#### Legal implications and risks:

Parking management schemes (including restrictions and bays) require consultation and the advertisement of proposals before a decision can be taken on their introduction.

"Kiss & Ride" parking bays require special authorisation by the Department for Transport on a scheme by basis and for the Romford Station scheme, this is in place.

#### **Human Resources implications and risks:**

None.

#### Equalities implications and risks:

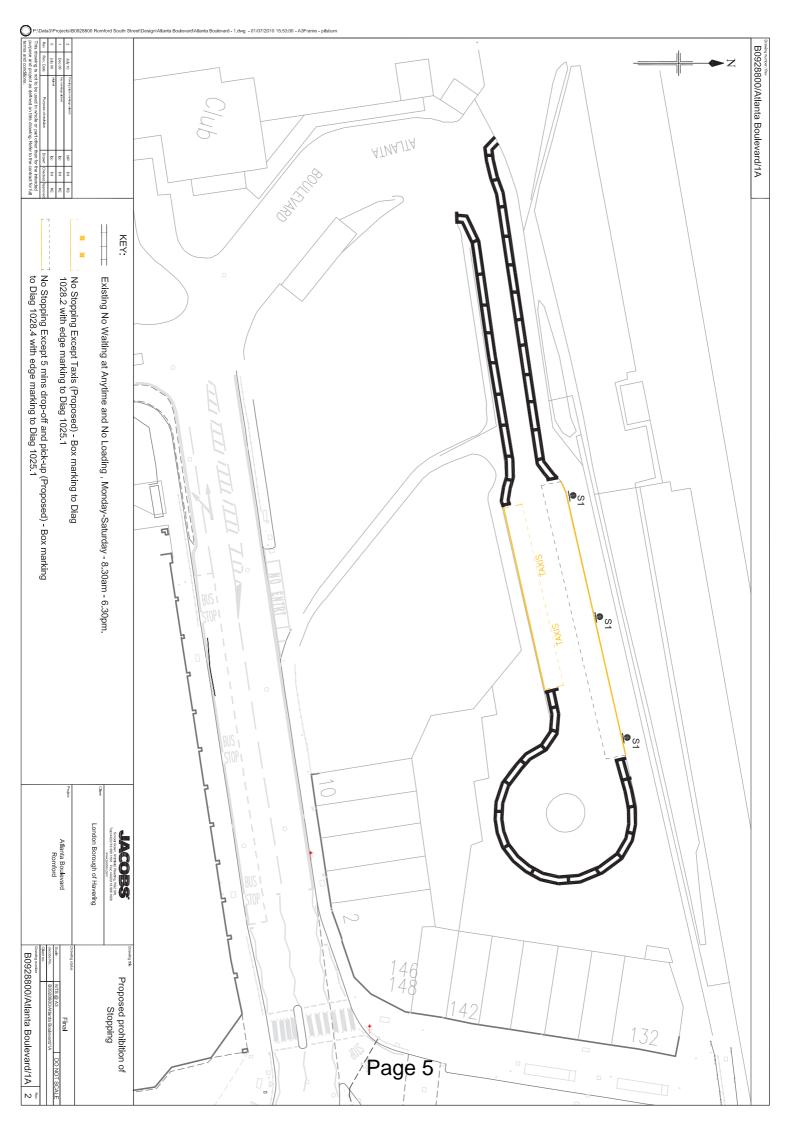
For this particular scheme, the specially authorised "kiss & ride" parking bay is open for use by all motorists for a period of up to 5 minutes. Whilst this includes blue badge holders, Staff believe it necessary for the same regime to apply; otherwise an "ordinary" parking bay would be potentially occupied by blue badge holders on an unlimited basis.

#### **Highways Advisory Committee, 20 September 2011**

There are already locations in central Romford which have specific allocation for blue badge holders and therefore Staff are of the view that the "kiss & ride" facility provides a fair balance.

**BACKGROUND PAPERS** 

Project file: QF055 Romford Station Access Scheme



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Scheme Ref. Atlanta Boulevard — Romford					
Sign Ref. sign 2	x—height 20.0				
Letter colour BLACK	SIGN FACE				
Background YELLOW	Width 275mm				
Border BLACK	Height 300mm				
Material Class RA 2 (BS EN 12899-1:2007)	Area 0.08sq.m				

			## Drawing title    St.   Classpow. C2 7HX		Sign 2				
		Cilent For DFT Approv  London Borough of Havering		For DFT Approval					
						Project	Drawing status		
-1	Jan 2010	at anytime removed	LPC	IH	RE		Scale	Nts @ A4 DO NOT S	CALE
0	July 09	original	LPC	IH	RE	Atlanta Boulevard	Jacobs No.	B0928800/DFT Approvel/slgn2	, O, ILL
Rev	Rev. Date	Purpose of revision	Drawn	Checked	Approved	Romford	Client no.		
This drawing is not to be used in whole or part other than for the intended purpose and project as defined on this drawing. Refer to the contract for full terms and conditions.			Page 7	B0928	8800/DFT Approvel/sign2	1a			

P:Data3/Projects/B0928800 Romford South Street/sign for DFT approval dwg - 01/02/2010 10:30:21 - A4PFrame - curtisip

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# HIGHWAYS ADVISORY COMMITTEE

20 September 2011

Subject Heading:	GIDEA PARK CONTROLLED PARKING ZONE REVIEW – further proposals
Report Author and contact details:	lain Hardy Technical Officer 01708 432440 iain.hardy@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

Clean, safe and green borough	[X]
Excellence in education and learning	ĪΠ
Opportunities for all through economic, social and cultural activity	Ϊ
Value and enhance the life of every individual	ĪΧ]
High customer satisfaction and a stable council tax	'n.

**SUMMARY** 

This report outlines the further proposals suggested by staff in consultation with Squirrels Heath Ward Members and recommends a further courses of action within and around the fringe of the Gidea Park Controlled Parking Zone.

The scheme is within **Squirrels Heath** ward.

#### RECOMMENDATIONS

- 1. That the Committee recommend to the Head of Streetcare that all of the schemes proposed in paragraph 2.0 of this report be publicly advertised, and should any comments be received, they be reported back to the Committee so a further course of action can be agreed.
- 2. That the Committee recommend to the Head of Streetcare to amend the 8.00am to 10.00am Monday to Friday waiting restrictions in Crossways, Squirrels Heath Avenue and Wallenger Avenue to 12noon 1pm Monday to Friday, in areas of these roads that are not otherwise outlined in this report.
- 3. That subject to detailed agreement the Committee recommends to the Cabinet Member for Community Empowerment, that the above schemes be implemented in unison.
- 4. That the Committee further consultation with adjoining Ward Members for a possible further review of the Zone.

#### REPORT DETAIL

#### 1.0 Background

- 1.1 At its meeting of 16<sup>th</sup> November 2010, the Committee considered a report outlining the responses received to the informal consultation undertaken within a selected review area of the Gidea Park Controlled Parking Zone (CPZ). Due to the level of response, the Committee agreed that Ward Members should further consider the responses and recommend a further course of action back to the Committee
- 1.2 Following site meetings with Ward Members, Ward Members meeting with residents and a number of individual requests for new or amendments to the existing restrictions in the area, a number of proposals have been drafted for the Committee's consideration. These proposals are outlined below.
- 1.3 These proposals were presented to this Committee at its meeting on 16<sup>th</sup> August, when it was agreed that a wider review should be undertaken and all of the proposals should be brought back for further consideration.
- 1.4 Following this decision, Ward Members have received further complaints from residents to a degree that they have requested that the proposals be taken forward with a change to proposed 8.00am to 10.00am Monday to Friday waiting restrictions to 12.00 noon to 1.00pm Monday to Friday, in areas not already proposed in this report.

#### 2.0 Proposed Changes

#### 2.1 Balgores Crescent/ Squirrels Heath Avenue

The proposal is to introduce 'At any time' waiting restrictions for 15 metres on all arms of the Balgores Crescent and Squirrels Heath Avenue junction.

## 2.2 <u>Crossways, Wallenger Avenue and Compton Avenue area - Plan No. BLGRS/01/02</u>

The proposals are:

- To convert and extend the existing Free Parking bay on the south-eastern side of Crossways to a Pay & Display parking bay operational from 8.00am to 6.30pm Monday to Saturday inclusive, with a maximum stay period of two hours.
- 2) To implement 'At any time' waiting restrictions in Crossways, fronting no. 76, from a point opposite the western boundary to a point opposite the northern boundary.
- 3) To implement 8.00am to 6.30pm Monday to Saturday waiting restrictions on the western side of Crossways, from the common boundary of nos. 72 and 76 to the common boundary of nos. 58 and 60.
- 4) To implement 8.00am to 6.30pm Monday to Saturday waiting restrictions on the eastern and south-eastern sides of Crossways, between a point 15 metres south of the southern kerb-line of Wallenger Avenue and the existing Taxi Rank to the rear of Gidea Park Station.
- 5) To implement 'At any time' waiting restrictions at the Crossways junction with Wallenger Avenue, in Crossways, on its eastern side, from the common boundary of nos. 73 and 75, to a point 15 metres south of the southern kerbline of Wallenger Avenue. To extend in to Wallenger Avenue on its southern side to a point 15 metres north-east of the north-eastern kerb-line of Cranbrook Drive and on its northern side, to a point 10 metres north-east of the eastern kerb-line of Crossways.
- 6) To implement 'At any time' waiting restrictions in Wallenger Avenue, on its western and north-western sides, from the common boundary of nos. 58 and 60 to the existing Free Parking bay along the flank wall of no. 75 Crossways.
- 7) To implement 8.00am to 6.30pm Monday to Saturday waiting restrictions on the eastern side of Wallenger Avenue, from a point 15 metres north-east of the north-eastern kerb-line of Cranbrook Drive, to a point 15 metres south of the southern kerb-line of Compton Avenue.
- 8) To implement 8.00am to 6.30pm Monday to Saturday waiting restrictions on the western side of Wallenger Avenue, from the common boundary of nos. 48 and 50 to the common boundary of nos. 58 and 60.

- 9) To implement 'At any time' waiting restrictions in Wallenger Avenue, on its eastern side, from a point 10 metres north-west of the northern kerb-line of Compton Avenue to a point 15 metres south of the southern kerb-line of Compton Avenue, extending into Compton Avenue on its northern side for 10 metres and on its southern side for 15 metres
- 10) To implement 'At any time' waiting restrictions for 10 metres on all arms of the Compton Avenue and Pemberton Avenue junction.
- 11) To implement 'At any time' waiting restrictions for 10 metres on all arms of the Cranbrook Drive and Eyre Close junction.
- 12) To implement 'At any time' waiting restrictions in Cranbrook Drive, on its northern side, from its junction with Wallenger Avenue, to the common boundary of nos. 1 and 3 and on its southern side from its junction with Wallenger Avenue, to the common boundary of nos. 2 and 4.
- 13) To implement 'At any time' waiting restrictions in Balgores Lane on its northeastern side, from a point opposite the north-western building line of no.81, extending north-westwards and north-eastwards to a point opposite the north-eastern kerb-line of Balgores Square.

#### 2.3 Station Lane - Plan No. BLGRS/01/03

The proposal is to introduce a Pay & Display parking bay, on the southern side of Station Lane and fronting the Post Office. It is proposed the bay be operational from 8.00am to 6.30pm Monday to Saturday inclusive, with a maximum stay period of two hours (due to the proposed bay being located on a bus route). This should provide a much need parking facility for the Post Office and other local retailers.

#### 2.4 Main Road/ Balgores Crescent area - Plan No. BALGRS/01/04

The proposals are:

- To convert the existing Disc Parking Bay on the western side of Heath Drive and the eastern side of Crossways to a Pay & Display parking bay operational from 8.00am to 6.30pm Monday to Saturday inclusive, with a maximum stay period of two hours.
- 2) To convert the existing Disc Parking Bay on the north-eastern side of Balgores Crescent to a Pay & Display parking bay operational from 8.00am to 5.00pm Monday to Saturday inclusive, with a maximum stay period of two hours. (This will provide further free parking for the residents of the maisonettes fronting this area in the early evening, encourage parental usage when dropping off and picking up children attending Gidea Park College and provide a more convenient parking facility for users of local retailers and banks).

#### **Highways Advisory Committee, 20 September 2011**

3) To convert the existing Free Parking bay on the south-western side of Balgores Crescent to a Pay & Display parking bay operational from 8.00am to 5.00pm Monday to Saturday inclusive, with a maximum stay period of two hours. (This will reduce the level of long term parking in the bay whilst providing a further parking facility for parents dropping off and picking up children attending Gidea Park College and provide additional parking facilities for users of the local retailers and banks). However, this proposal may have an impact on the long term parking facilities for residents of the maisonettes.

#### 2.5 Squirrels Heath Avenue area - Plan No. BLGRS/01/05

The proposals are to extend the existing residents parking scheme for the GP1 area to the common boundary of nos. 36 and 38 and to introduce a Resident Parking bay directly in front of nos. 34 and 36. To implement 'At any time' waiting restrictions on the approach and exits of the central island area and to extend the associated waiting restrictions throughout the remainder of the road.

#### 2.6 Chalforde Gardens - Plan Nos. CHLG/01/01, 02.

The proposals are to introduce a residents permit scheme in the road operational from 8.00am to 6.30pm Monday to Saturday inclusive (Saturday being due to the roads' proximity to local shops) and to restrict the remainder of the road with an 'At any time' waiting restriction, to ensure emergency and service access.

#### 2.7 Durham and Elvet Avenues Plan Nos. - DHA/01/01, 02 and 03.

The proposals are to introduce a residents permit scheme in both roads operational from 8.00am to 10.00am Monday to Friday inclusive, broadly in the areas of the existing lay-bys, Free Parking Bays and where the existing and footway parking bays are located, whilst retaining the existing 'At any time', 8.00am to 6.30pm Monday to Saturday and 8.00am to 10.00am Monday to Friday waiting restrictions throughout the estate.

#### 2.8 Edward Close - Plan No. EDW/01/01

The proposals are to introduce 'At any time' waiting restrictions for 10 metres on all arms of the north to south and east to west arms of the junction of Edward Close, also covering the northern side of the east to west arm and restricting the remaining unrestricted area of the east to west arm with an 8.00am to 10.00am Monday to Friday inclusive waiting restriction.

#### 2.9 A wider review area

To consult with Romford Town Ward Members on a more extensive review of the zone and undertake further consultation to amend the part-time restriction throughout the zone from 8.00am to 10.00am Monday to Friday to 12 noon to 1.00pm Monday to Friday.

#### 3.0 Staff Comments

3.1 All of the proposals have been designed in consultation with Ward Members and have taken into account individual requests for new or amendments to existing parking restrictions. Consideration has also been given to the effects the two recent road closures in Main Road and Upper Brentwood Road have had on traffic flow in the surrounding roads.

#### **IMPLICATIONS AND RISKS**

#### Financial implications and risks:

The estimated cost of implementing the proposals as described above and shown on the attached plan is £7,000 including advertising costs but excluding the installation of Pay and Display machines at six locations. This cost is estimated at £24,000 and funding will be sought via an Invest to Save bid. The costs of a wider review cannot be quantified at this stage.

The costs shown are an estimate of the full costs to implement a scheme should it be ultimately implemented. It should be noted that further decisions are to be made following a full report to the Committee and with the Cabinet Member approval process being completed where a scheme is recommended for implementation.

Overall costs will need to be contained within the overall revenue budget.

#### Legal implications and risks:

None, as no scheme is proposed to be taken forward.

#### **Human Resources implications and risks:**

None, as no scheme is proposed to be taken forward.

#### **Equalities implications and risks:**

None, as no scheme is proposed to be taken forward.

#### **BACKGROUND PAPERS**

Drawing Nos.	
BLGRS/01/02	DHA/01/01
BLGRS/01/03	DHA/01/02
BLGRS/01/04	DHA/01/03
BLGRS/01/05	EDW/01/01
CHLG/01/01	CHLG/01/02

